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5 January 2021

## **RACHEL ESTHER J. GUMTANG-REMALANTE**

Director
Corporate Governance & Finance Department
Securities and Exchange Commission
G/F North Wing Hall, Secretariat Building,
PICC Complex, Roxas Boulevard, Pasay City

Dear Director,

In compliance with SEC Memorandum Circular No. 1, Series of 2014 or the Guidelines for Changes and Updates in the Annual Corporate Governance Report, please be advised of the attendance of our Board of Directors for the year 2020:

Board	Name	No. of Meetings Attended/Held	Percent Present		
Chairman	Lee, Edward K.	18/18	100%		
Member	Yu, Alexander C.	18/18	100%		
Member	Bate, Conrado F.	18/18	100%		
Member	Ong, Catherine L.	18/18	100%		
Member	Yu, Raymond C.	18/18	100%		
Independent	Khoo Boo Boon	17/18	94%		
Independent	Gindap, Arthur Gerrard	18/18	100%		
Member	Yu, Wellington C.	18/18	100%		
Member	Lim, Hernan G.	18/18	100%		
Member	Han, Paulwell	17/18	94%		
Member	Hokushin Kido	18/18	100%		

We hope you find the foregoing in order.

Thank you.

Very truly yours,

Corporate Secretary